



Employment Application

Please complete the following and return to admin@gmas.care or
Admin, Greenock Medical Aid Society, Bagatelle, 47 Eldon Street, Greenock, PA16 7RA

Application for the post of	
Home	

Name of Applicant	
Address	
Town	
Postcode	
Contact Number	
Email	
Known by any other name?	Yes / No
(If yes please provide details)	

NI Number	
NMC Pin Number	Expiry Date:
SSSC Number	Expiry Date:
PVG Mem No	
(A PVG Disclosure will be required due to the nature of the work you will doing)	

In a few words describe why you consider you are suitable for this post.
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Employment History (Please provide your employment history (up to 10 years), starting with your most recent employer, also provide details / reasons for any gaps in employment).

Current Employer	
Position Held	
Start Date	
Employer Address	
Duties	
Reason for leaving	

Previous Employer	
Position Held	
Start Date	
Duties	
End Date	
Reason for leaving	

Previous Employer	
Position Held	
Start Date	
Duties	
End Date	
Reason for leaving	

References

We are required to obtain references in support of your application.

An **Employers Reference** will be obtained from your current employer, if you are not currently employed, your most recent employer can be used. A **Character Reference** will also be obtained and must be from a person you know in a professional capacity who has known you for at least 2 years.

References will not be obtained prior to an offer of employment being made.

Employers Reference (Business Address only)

Name	
Position	
Address	
Postcode	
Tel	
Email	

Character Reference

Name	
Relationship	
Address	
Postcode	
Tel	
Email	

Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975:

Details of any convictions must be given. Because of the nature of the work for which you are applying, this post is excepted from the provision of section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Applicants are, therefore, not entitled to withhold information about convictions which for other purposes are “spent” under the provisions of the Act, and in the event of employment any failure to disclose such convictions could result in dismissal or disciplinary action by the Society. Any information given will be completely confidential and will be considered only in relation to an application for positions to which the Order applies.

Details of Offence:

Date of Offence	

Privacy Notice

Greenock Medical Aid Society (GMAS) is committed to protecting the privacy and security of your personal information. We will only use your information in accordance with your Application for Employment. If you are successful in your Application for Employment then our full Privacy Notice for Employees will be provided to you. If you are unsuccessful, by law, we are required to hold your application for a six month period, after which it will be destroyed. If you would like a copy of the full Privacy Notice for Candidates for Employment please contact our Admin department.

I confirm the information I have provided is accurate and true to the best of my knowledge.

Signed _____ **Date** _____